



DENR Bids and Awards Committee for Regular Operations

**MINUTES OF BAC MEETING
05 July 2019**

- Venue** : Field Operations Conference Room, 5th Floor, DENR Main Building
- Date/Time** : 05 July 2019, Friday
10:00 AM onwards
- Agenda** :
- 1. Pre-Bid Conference**
 - Procurement of Firewall Software License for DENR-CO under IB No. DENR-CO-2019-003
 - 2. Post Qualification**
 - Supply and Delivery of Purified Drinking Water with Provision of Hot and Cold Water Dispenser under IB No. DENR-CO-2019-002
 - 3. Pre-Procurement Conference**
 - Repair and Renovation of Offices at the Ground Floor of DENR Main Building
 - Repair of Budget, Accounting and Management Division
 - Repair and Renovation of COA Office
 - Repair and Renovation of IAS Office

I. ATTENDANCE

DENR Bids and Awards Committee

ASEC Marcial C. Amaro, Jr.	Chairperson
Dir. Maria Elena A. Morillos-Manila	Member
Elizar S. Cantuba	Member
Engr. Gilbert C. Mondroy	Alternate Member
Engr. Guillermo V. Estipona, Jr.	Provisional Member/End-User

BAC Technical Working Group

Engr. Roberto M. Aguda	Member
Nizethal L. Aducal	Member
Christopher L. Atienza	Member
Angelito L. Estrada	Member
Ar. Katrina Carla I. Catapang	Member

BAC Secretariat

Marian R. Ada Cruz	Head Secretariat
Lamberto S. Ramos	Member
Jessa B. Montes	Member
Ann Joanna B. Villarama	Member

Management Division Representative/s

Caroline B. Mahusay

Accounting Division Representative/s

Marivic B. Hidalgo

Other office staffs

Attendance of Prospective Bidder/s

Prospective Bidder/s

Representative/s

A. Procurement of Firewall Software License for DENR-CO

- | | |
|--------------------------------|--|
| 1) Solutions Partner, Inc. | Edwin Lim |
| 2) American Technologies, Inc. | Rodolfo Galinato B. Eleazar
Victor G. Acebedo |

**Note: Attached as Annex "A" is the copy of attendance for BAC Meeting dated 05 July 2019.*

I. CALL TO ORDER

The meeting was called to order at 10:00 AM and presided by the Chairperson, to discuss the agenda stated above.

II. ROLL CALL

The Head, BAC Secretariat called the roll and informed the Chairperson that five (5) members are present which constitute a quorum. The Chairperson was also informed that other members of the BAC, TWG and Secretariat, who were not in attendance, were on official business.

III. SALIENT FEATURES OF DISCUSSION

1) Pre-Bid Conference

Procurement of Firewall Software License for DENR-CO

- The BAC Chairperson welcomed and introduced the composition of the BAC, TWG and Secretariat to the following prospective bidders:
 - 1) Solutions Partner
 - 2) American Technologies, Inc.
- Before the discussion started, all prospective bidders affirmed their familiarity with the Government bidding process and requirements under RA 9184 and its Revised Implementing Rules and Regulations (IRR).
- A brief presentation on the bidding documents was presented by the Member of the BAC Secretariat emphasizing the following requirements:
 - Packaging and Envelope Labeling Instructions
 - Invitation to Bid
 - Instruction to Bidders
 - Bid Data Sheet
 - General Conditions of the Contract
 - Special Conditions of the Contract
 - Eligibility Documents
 - Legal, Technical and Financial Requirements
 - Documentary Requirements for Post-Qualification
 - Schedule of Requirements
 - Technical Specifications
 - Bidding Forms
 - Checklist of Requirements
- During the discussion, some issues and concerns were raised by the prospective bidders and were clarified by the BAC, as stated below: